



## APPLICATION FOR EMPLOYMENT

Greenville Country Club is a drug-free workplace. All offers of employment are contingent upon satisfactory drug screen. Greenville Country Club is an Equal Opportunity Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability status, protected veteran status, or any other characteristic protected by law.

<b>APPLICANT INFORMATION</b>				Please PRINT CLEARLY and complete all information. Incomplete applications cannot be processed.			
<b>FULL NAME:</b>		Last	First	Middle Initial	Date of Application		
<b>HOME ADDRESS:</b>		Street	City	State	Zip		
<b>CONTACT INFORMATION:</b>		Home Phone	Cell Phone	E-Mail Address			
<b>REFERRED BY:</b>		Are you 18 Years or Older?		<input type="checkbox"/> YES	<input type="checkbox"/> NO		
Are you legally eligible for employment in the United States? <input type="checkbox"/> Yes <input type="checkbox"/> No				(If offered employment, you will be required to provide documentation to verify eligibility.)			

<b>EMPLOYMENT INFORMATION</b>	
<b>POSITION DESIRED:</b>	<b>STATUS DESIRED:</b> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Seasonal <input type="checkbox"/>
Can you perform the essential functions of the position for which you are applying, either with or without a reasonable accommodation? <input type="checkbox"/> YES <input type="checkbox"/> NO	
Have you ever been employed by the Greenville Country Club before? <input type="checkbox"/> YES <input type="checkbox"/> NO <span style="float: right;">If Yes, please provide Dates, Position, and Name of supervisor:</span>	
Do you have any friends or relatives currently employed at Greenville Country Club? <input type="checkbox"/> YES <input type="checkbox"/> NO <span style="float: right;">If Yes, Name: _____ Relationship to You: _____</span>	
<b><u>If Yes, please provide details including dates and disposition:</u></b>	
Have you ever been convicted of a felony? (Answering "Yes" will not necessarily preclude you from employment.) <input type="checkbox"/> Yes <input type="checkbox"/> No	

EDUCATION	Name and Location of School Attended	Circle Last Year Completed	Did you Graduate?	Program of Study or of Degree Received	Type
High School		1 2 3 4	<input type="checkbox"/> Yes <input type="checkbox"/> No		
College		1 2 3 4	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Trade School or Vocational College		1 2 3 4	<input type="checkbox"/> Yes <input type="checkbox"/> No		

**OTHER** (List any special course work or areas of study related to the position)

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**CERTIFICATIONS / LICENSES / SPECIAL SKILLS**

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**EMPLOYMENT HISTORY** (Please list current or most recent employer first)

Company Name / Address	Dates Employed		Supervisor Name and Phone Number	Position Held
	Month    Year			Rate of Pay: Beginning: _____ Ending: _____
	From			
	To			
Company Name / Address	Dates Employed		Supervisor Name and Phone Number	Position Held
	Month    Year			Rate of Pay: Beginning: _____ Ending: _____
	From			
	To			
Company Name / Address	Dates Employed		Supervisor Name and Phone Number	Position Held
	Month    Year			Rate of Pay: Beginning: _____ Ending: _____
	From			
	To			

**REFERENCES**

(Please provide three references who are not relatives who have known you for at least one year.)

Name of Reference	How many years known?	Nature of Relationship (i.e. colleague, friend, classmate)	Phone Number
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**APPLICANT'S CERTIFICATION AND AGREEMENT**

I certify that the facts contained in this application and accompanying resume, if any, are true and complete to the best of my knowledge. I understand that any false statement, omission, or misrepresentation on this application is sufficient cause for refusal to hire, or termination of employment if hired and discovered at a later date by Greenville Country Club. I authorize Greenville Country Club to thoroughly investigate all statements contained in my application and/or resume and I authorize my former employers and references to disclose information regarding my former employment, character and general reputation to Greenville Country Club without giving me prior notice of disclosure. I hereby release Greenville Country Club, my former employers, and any references listed above from any and all claims, demands, or liabilities arising out of, or related to such investigation and disclosure.

I understand that nothing contained in this application or conveyed during an interview is intended to create an employment contract. I further understand and agree that if hired, any employment is "at will" and without fixed term and may be terminated at any time, with or without cause by either myself or Greenville Country Club. No promises regarding employment have been made to me and I understand that no such promise or guarantee is binding upon Greenville Country Club unless made in writing.

I understand that Greenville Country Club is a drug-free workplace and any offer of employment is contingent upon satisfactory drug screening. If hired, I agree to random drug testing by Greenville Country Club and I understand that my continued employment, to the extent permitted by law, is contingent upon satisfactory results from such testing. I further understand that a condition of my employment will be that I abide by Greenville Country Club's Drug-Free Workplace Policy.

I understand that completing this application does not imply that there is a position available, nor does it obligate Greenville Country Club to hire me. If hired, I agree to abide by all Greenville Country Club work rules, policies, and procedures. Greenville Country Club retains the right to revise its policies and procedures, in whole or in part, at any time.

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Applicant Signature\_\_\_\_\_  
Date